



Document Security

Updated on 4 March 2023

SharePoint secure document library

TSC Global maintains a SharePoint secure document library; a collection of files and folders that authorized users can access and manage.

Our secure document library allows users to control who can view, edit, delete, or download the documents and set permissions for different groups or individuals. Our secure document library also enables users to track the documents' versions, history, and approval status, as well as apply retention policies and encryption.



TSC Global's MS SharePoint is a cloud-based platform allowing organizations to store, share, and manage documents securely.



A secure document library is a feature of SharePoint that enables users to create, upload, edit, and delete documents in a centralized location while controlling access and permissions.



Key Benefits

- **Enhanced collaboration:** Users can work together on documents in real-time, co-authoring, commenting, and tracking changes. They can also sync documents offline and access them from any device.
- **Improved productivity:** Users can find documents easily using metadata, filters, and search. They can also automate workflows and tasks using Power Automate, reducing manual work and errors.
- **Increased security:** Using encryption, data loss prevention, and retention policies, users can protect sensitive information. They can also audit and monitor document activities using reports and alerts.
- **Reduced costs:** Users can save storage space and money using SharePoint Online, which is included in Microsoft 365 subscriptions. They can also reduce paper usage and printing costs by going digital.



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